

FARMS Region/Cohort:

School Name:



FARMS ADVANCED PROGRAM ADMINISTRATOR AGREEMENT

The FARMS Advanced Program is a year-long commitment for high-school juniors or seniors that previously participated in year one of the FARMS Leadership Program. FARMS Advanced focuses on workforce skill development and post secondary planning. School administrators must approve this list of programmatic elements in order for their school to participate. Please read and initial each item to indicate that you agree to the conditions of participation. A lead teacher's participation and signature must also be needed as part of the agreement. Without this agreement, your school WILL NOT BE ELIGIBLE FOR PARTICIPATION

_____ **Field Days:** The FARMS Advanced Program is a school year program with approximately six field days, requiring the participating students to be absent from class approximately once per month from September - May to attend FARMS Advanced field days. Field Day times are scheduled in order that students are returned to their school site by the end of a normal school day.

_____ **Teacher Coordination:** At least one teacher at the school will be the designated contact for the program. The undersigned agrees to be the point of contact throughout the program year and coordinate student participation. Teacher also agrees that student absence for a field day will be excused and any class work missed will be provided to students pursuant to classroom policies and rules.

Lead Teacher Name

Lead Teacher Signature

_____ **Transporting Students:** The Center for Land-Based Learning will provide all transportation from the school site to and from field day locations. The school administrator gives the FARMS Program Coordinator permission to pick students up at the school site on the field days and return students to the school site at the conclusion of the field day. The school assumes liability for the student transportation to and from all FARMS Advanced field days, providing parent/guardian permission/waivers are completed. This permission extends only to regular school hours. No students will be allowed to transport themselves.

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_____ **Participation Fee:** There is no participation fee for this program and no cost to the school or student for transportation, food or materials. The school acknowledges this and will extend appreciation to those organizations that make this program possible.

_____ **Liability Insurance:** Liability insurance is the responsibility of the school. Students are required to fill out permission slips for a school-sponsored field trip, and will not be allowed to participate without completed forms on file.

_____ **Student Waiver:** Students must fill out a waiver and photo release provided by the Center for Land-Based Learning. This participation form will remain on file with the FARMS Program coordinator.

_____ **Administrative Support:** It is very important that administration is in full support of student participation in the FARMS Leadership Program as it is essential for program success. The entire faculty should be aware that the school administration supports student absences for FARMS Leadership Program activities.

_____ **Campus Access:** The FARMS Program coordinator would be allowed access to the high school campus, as needed, during the school year.

I agree to support the FARMS Advanced Program to the extent specified above.

Admin Name: _____ **Admin Title:** _____

Admin Email: _____ **Admin Phone #:** _____

Admin Signature: _____ **Date:** _____