



Urban Ag Internship Program Coordinator (Part-Time)

About the Center for Land-Based Learning

The mission of the Center for Land-Based Learning is to inspire, educate, and cultivate future generations of farmers, agricultural leaders and natural resource stewards. The Center for Land-Based Learning cultivates opportunity for youth, for agriculture, for business, for the environment. A statewide nonprofit based in Woodland, CA, CLBL develops adaptive people and ecosystems by inspiring and training leaders to dig into themselves and the land in new ways. Now, we are seeding a vision for the future of agricultural and ecological stewardship in the Golden State, and, with the right team members, we can bring that vision to fruition. Our organization values diversity, equity, and belonging and strives to be an inclusive and welcoming community.

Position Overview

The UAI Program Coordinator will lead the execution of the UAI Program at the Luther Burbank High School site, offering direct services to both our interns and Academy students. The Program Coordinator must be able to collaborate with a diverse set of industry and education partners to plan and implement ag-centered and holistic educational experiences in the form of classroom and land-based lessons, garden-based work hours, hands-on field days, workforce development, social-emotional learning, youth leadership, and guest speakers. It is essential that this position commits to collectively creating a safe and growth-oriented working and learning environment that empowers students to develop themselves, their futures, and their communities. This position must also demonstrate commitment to valuing diversity and contributing to an inclusive working and learning environment.

Job Details

- **Reports to:** Urban Ag Internship Manager
- **Location:** Hybrid; Sacramento schools site, Woodland Headquarters and/or remote
- **Classification:** Non-exempt, part-time (20-25 hours per week)
- **Pay:** \$24-32/hour; DOE.
- **Benefits:** 401(K)/Roth IRA options, Paid Holidays and Vacation/Sick leave.

Qualifications

Required

- Associates degree or equivalent work experience in Ag, Education, Environmental Science or related field
- Minimum 3 years of experience working with and teaching youth in informal (camp, program) or formal (classroom) settings, including developing curriculum, delivering lesson plans, and classroom management.
- Belief in and commitment to CLBL's mission and work.
- Confidence independently teaching and managing groups of students in various settings with empathy, accountability, and cultural relevance.
- Knowledge of and experience with agriculture and environmental education; hands-on, land-based, holistic education models; community-based learning; trauma-informed teaching; and youth leadership.



- Demonstrated commitment to valuing diversity and engaging individuals and communities across cultural and racial boundaries.

Preferred Qualifications, Knowledge and/or Skills:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Familiarity with non-profit financial processes.
- Strong written, oral and electronic communication skills.
- Ability to lead school sites independently and work on a collaborative team.
- Willingness to engage in reflective feedback.
- Knowledge of Agricultural/Environmental Science issues, trends, content, etc.
- Creative and critical thinking.
- Flexibility and adaptability.
- Cultural competence, empathy, and emotional intelligence when working with youth.
- Ability and willingness to work with diverse students, partners, and stakeholders.
- Knowledge of the community, including local resources, partners, issues, etc.
- Ability to work in the field (lifting, planting, hiking, etc.).
- To perform this job successfully, an individual should have extensive knowledge and experience with Google Suite, Internet software and the Microsoft Office Suite of products; advanced Microsoft Excel skills are needed. Knowledge of basic office equipment.
- Proficiency with project management (Monday.com), Google Workspace, Slack, and donor management.

Core Responsibilities

Job duties include, but are not limited to:

- Oversee weekly intern work hours 3 days a week in LBHS's Urban Ag Academy garden (the Burbank Urban Garden - BUG).
- Collaborate with UAI team and LBHS's Urban Ag Academy to create and deliver curriculum related to food systems and natural resources, workforce development, youth leadership, social/emotional learning, and experiential learning throughout the calendar year to intern cohort (12 interns).
- Lead in creation and delivery of workforce development curriculum to Academy (100 students) throughout the academic year.
- Lead in coordinating guest speakers, career panels, and field trip opportunities for intern cohort and Academy students.
- Maintain an effective communication system with all students, teachers, and industry partners.

Other Duties

- Regular, predictable attendance is required.
- Ability to get along and work effectively with others.



To Apply

If you meet the qualifications of this position, please submit your resume and cover letter to HRtoGO at hr@hrtogo.com by the end of day on Monday, May 11th, 2026. Hiring committee will begin reviewing qualified applicants on Monday, May 4th, 2026.

*****Equal Employment Opportunity Policy*****

The Center for Land-Based Learning provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

We strive for inclusivity, equity, and diversity by attracting extraordinary people from diverse backgrounds and lived experiences. We promote equal opportunity in the recruitment, selection, training, compensation, promotion, and benefits of all employees.

Center for Land-Based Learning is committed to the full inclusion of all qualified individuals. In keeping with our commitment, Center for Land-Based Learning will take the steps to assure that people with disabilities are provided reasonable accommodations. Accordingly, if reasonable accommodation is required to fully participate in the job application or interview process, to perform the essential functions of the position, and/or to receive all other benefits and privileges of employment, please contact HRtoGO at hr@hrtogo.com.