



Urban Ag Internship Program Manager

About the Center for Land-Based Learning

The mission of the Center for Land-Based Learning is to inspire, educate, and cultivate future generations of farmers, agricultural leaders and natural resource stewards. The Center for Land-Based Learning cultivates opportunity for youth, for agriculture, for business, for the environment. A statewide nonprofit based in Woodland, CA, CLBL develops adaptive people and ecosystems by inspiring and training leaders to dig into themselves and the land in new ways. Now, we are seeding a vision for the future of agricultural and ecological stewardship in the Golden State, and, with the right team members, we can bring that vision to fruition. Our organization values diversity, equity, and belonging and strives to be an inclusive and welcoming community.

Position Overview

The Urban Agriculture Internship Program Manager provides strategic leadership and oversight for the Urban Ag Internship Program (UAI), ensuring high-quality experiences for youth and advancing long-term program sustainability. The Manager supervises Program Coordinators who deliver day-to-day direct services to interns, supporting key activities such as events, field days, and community engagement as needed. Responsibilities include managing program budgets, grants, and contracts, securing new funding, and cultivating partnerships with schools, community organizations, and funders. The Manager guides curriculum planning, experiential learning opportunities, and program evaluation, while overseeing program expansion, including the launch of a new internship site at Sacramento Academic and Vocational Academy. This position represents the program in the community and advocates for youth, ensuring alignment with the mission and values of the Center for Land-Based Learning.

Job Details

- **Reports to:** Managing Director of Programs
- **Location:** Hybrid; Sacramento schools sites, Woodland, and Remote (1-2 office days required). School sites include Luther Burbank High School, Grant Union High School, and Sacramento Academic and Vocational Academy.
- **Classification:** Exempt, full-time
- **Salary Range:** \$71,000 - \$84,000.00/annually; DOE.
- **Benefits:** Medical, vision, and dental benefits & access to Flexible Spending Accounts, supplemental insurance, 401(K)/Roth IRA options, Paid Holidays and Vacation/Sick leave.

Qualifications

Required

- Bachelor's degree (B.A./B.S.) in Agriculture, Education, Environment Science or related field or equivalent, plus three to five years related experience coordinating programs in the non-profit sector; or equivalent combination of education and experience.
- Minimum of 4 years experience working with youth in a formal (classroom) or informal (camp, program) setting, including developing curriculum, evaluation, and classroom management in an outdoor setting.
- Belief in and commitment to CLBL's mission and work.
- Program management experience: communication, meeting facilitation, event planning, maintaining records, reporting, community outreach, etc.



- Proven experience in non-profit funding, grant writing and management, and programmatic financial sustainability.
- Knowledge of and experience with agriculture and environmental education; hands-on, land-based, holistic education models; community-based learning; trauma-informed teaching; and youth leadership.
- Demonstrated commitment to valuing diversity and engaging individuals and communities across cultural and racial boundaries.

Preferred Qualifications, Knowledge and/or Skills:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Able to interpret safety guidelines and program procedures to maintain a safe, effective educational program while communicating clearly through concise reports and correspondence.
- Ability to speak effectively before program partners and organizational employees.
- Ability to analyze program budgets, financial reports, and performance data; interpret trends; and apply quantitative reasoning to support strategic and operational decision-making.
- Ability to exercise sound judgment and strategic reasoning in complex, grant-funded, and mission-driven environments. Demonstrated capacity to evaluate multiple, often competing priorities; assess organizational and programmatic risk; analyze qualitative and quantitative information; and make timely, well-reasoned decisions with incomplete information.
- Ability to think systemically across programs and departments, anticipate downstream impacts of decisions, and adjust strategy in response to changing internal and external conditions.
- To perform this job successfully, an individual should have extensive knowledge and experience with Google Suite, Internet software and the Microsoft Office Suite of products; advanced Microsoft Excel skills are needed. Knowledge of basic office equipment.
- Proficiency with project management (Monday.com), Google Workspace, Slack, and donor management.

Core Responsibilities

Job duties include, but are not limited to:

- Provide overall leadership and strategic direction for UAI programming across all sites, ensuring alignment with mission, values, and quality standards.
- Supervise and support Program Coordinators in delivering day-to-day programming, including intern supervision, workforce and holistic development curriculum, and field-based learning.
- Lead program budgeting, financial planning, and oversight to ensure responsible resource management.
- Identify and secure new funding opportunities through grants, revenue generation, or public partnership to build toward long-term program sustainability.
- Cultivate and maintain strategic partnerships with school sites, community organizations, industry leaders, and funders.
- Lead expansion efforts, including oversight of programming at Sacramento Academic and Vocational Academy (SAVA).



Other Duties

- Regular, predictable attendance is required.
- Ability to get along and work effectively with others.

To Apply

If you meet the qualifications of this position, please submit your resume and cover letter to HRtoGO at hr@hrtogo.com by the end of day on Monday, May 11th, 2026. Hiring committee will begin reviewing qualified applicants on Monday, May 4th, 2026.

*****Equal Employment Opportunity Policy*****

The Center for Land-Based Learning provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

We strive for inclusivity, equity, and diversity by attracting extraordinary people from diverse backgrounds and lived experiences. We promote equal opportunity in the recruitment, selection, training, compensation, promotion, and benefits of all employees.

Center for Land-Based Learning is committed to the full inclusion of all qualified individuals. In keeping with our commitment, Center for Land-Based Learning will take the steps to assure that people with disabilities are provided reasonable accommodations. Accordingly, if reasonable accommodation is required to fully participate in the job application or interview process, to perform the essential functions of the position, and/or to receive all other benefits and privileges of employment, please contact HRtoGO at hr@hrtogo.com.